

# Member Assistance Data Sheet

Member Name: \_\_\_\_\_

Site Leader/UR: \_\_\_\_\_

Worksite: \_\_\_\_\_ Time/Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Years with District: \_\_\_\_\_ Years at Present Site: \_\_\_\_\_

General Issue:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Evaluation/Reprimand  | <input type="checkbox"/> Working Conditions | <input type="checkbox"/> Professional Dev. |
| <input type="checkbox"/> Performance Pay       | <input type="checkbox"/> Transfers          | <input type="checkbox"/> Work Assignments  |
| <input type="checkbox"/> Inappropriate Conduct | <input type="checkbox"/> Leave              | <input type="checkbox"/> Hours & Duties    |
| <input type="checkbox"/> Payroll               | <input type="checkbox"/> Benefits           | <input type="checkbox"/> Other             |

**Nature of Issue:**

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**Action that was Taken:**

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Completed       Referred to President for further action/communication.